

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
December 2, 2014**

**Present:**

Ann Shaw, Vice-Chair  
Cindy Burton  
Al Hilberger  
Bob Richards

**Absent:**

Doug Hulse, Chair  
Bill Bowden  
Carol Nielsen

**Also Present:**

Richard Faust, Community Services General Manager  
Ryan Bigelow, Recreation Services Supervisor  
Robin Babbitt, Administrative Assistant

**CALL TO ORDER**

Commissioner Shaw called the meeting to order at 5:03 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – OCTOBER 28, 2014 REGULAR MEETING**

Commissioner Shaw asked for consideration of the minutes from the October 28 regular meeting. Commissioner Richards motioned to approve the minutes as written. Commissioner Burton seconded the motion. Motion carried unanimously.

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION FOR OCTOBER 2014**

Mr. Faust asked if there were any questions on the monthly reports from October.

Commissioner Richards noted that the number of monthly family memberships have decreased drastically. He wondered if it was a trend or if a reason was known.

Mr. Faust and Mr. Bigelow did not have a solid answer for this decrease but said they would look into it further.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH OCTOBER)**

Mr. Faust asked if there were any questions on the utility charges through October. There were none.

## **NEW BUSINESS**

Per Commissioner Richards' request, and agreed upon by the other commissioners, New Business Item A was moved to the end of the New Business items.

### **B. BRIEFING: COTTONWOOD YOUTH SPORTS CLASSIC SOFTBALL TOURNAMENT (RYAN BIGELOW)**

Mr. Bigelow reviewed updated the commission on the Cottonwood Classic. This is a two-day ASA youth softball tournament whereby the city plays a supporting role. Staff works with hotels to get discounts for visiting teams and makes sure that the fields are up to standards. Last year's event saw 14 teams where there were 24 teams participating this year. About 15 of those teams were from out of town and had to either camp or find hotels. They also spent money in grocery stores and at local restaurants. According to standard economic impact calculations, approximately \$46,000 was generated over the weekend from these visitors.

### **C. DISCUSSION: RECREATION CENTER FEE STRUCTURE PROGRAM**

Mr. Faust presented information to the commission regarding a draft proposal of planned increases to the recreation center membership fees. He explained how he came to the new figures and this was discussed with Mr. Bigelow and the commissioners. It was decided that the figures should be reviewed so they are equivalent throughout the different types of memberships.

### **D. FINAL VERSION: FIVE-YEAR PLANNING DOCUMENT**

Mr. Faust presented the final version of the commission's five-year plan.

### **E. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Faust reviewed the upcoming programs and special events, which included Santa Visits, Angel Tree and Toys for Tots.

### **A. RECREATION CENTER: WALK THROUGH BY COMMISSIONERS – ANNUAL CLOSURE UPDATES**

Mr. Faust listed the main items replaced, cleaned or maintained before taking the commissioners on a walk-through of the facility.

## **CALL TO THE PUBLIC**

None.

## **ADJOURNMENT**

Commissioner Burton motioned to adjourn the meeting. Commissioner Hilberger seconded the motion. Meeting was adjourned at 5:58 pm.